

GIPE-ADVT- PROJECT – AUGUST 2026

ADVERTISEMENT NOTIFICATION – RESEARCH ASSOCIATE

The institute invites applications for the position of **Research Associate** for the Project: Research study on Enabling District Disability Rehabilitation Centres (DDRCs) and Composite Regional Centres (CRCs)

Post Name: Research Associate

Name of the Project: Research study on Enabling District Disability Rehabilitation Centres (DDRCs) and Composite Regional Centres (CRCs)

Project Description: The project involves a research study on enabling District Disability Rehabilitation Centres and Composite Regional Centres through field-based evidence generation, comparative policy analysis, stakeholder consultations, facility observations, and analysis of service delivery gaps across selected states.

No. of Posts: 02

Post Type: Temporary

Remuneration: Rs. 40,000/- per month

Age Limit: No Age limit

Application Fee (Online): Rs. 236/-

Period: 4 months

Application End Date: September 10, 2026, till 6.00 p.m

JOB DESCRIPTION:

The Research Associate (RA) will support the end-to-end implementation of the research project, with a focus on comparative policy analysis and field-based evidence generation. The position requires a motivated individual with strong skills in research design, data collection, and analysis—both qualitative and quantitative.

Key responsibilities:

- Conduct an extensive literature review.
- Identify, retrieve, and analyse secondary datasets from credible national and international sources to facilitate cross-country comparisons.
- Assist in the development of research tools for both quantitative surveys and qualitative interviews (in-depth, KIIs and FGDs), ensuring tools are contextually appropriate and policy relevant.
- Personally undertake qualitative data collection, including in-depth interviews, key informant interviews, and focus group discussions at selected field sites across assigned states.
- Coordinate with field enumerators for quantitative data collection and CAPI development.
- Monitor field data collection, conduct quality checks, and provide regular feedback to ensure data reliability and adherence to protocols.
- Data cleaning and storage as per protocols, transcription and translation of data in the assigned language.
- Analyse qualitative data using thematic techniques and assist with quantitative data analysis. (Stata, R, EViews or equivalent).
- Support the writing of project reports based on project findings.

ESSENTIAL QUALIFICATIONS:

- Qualification: Master's degree in Economics/ Statistics/ Public Policy/ Development Studies/ Psychology with PGDRP/ Psychology with ADCGC/ Social Work (MSW) in Disability studies/ MPhil Rehabilitation Psychology/ MPhil Social Work/ BEd Special Education, or equivalent discipline from a recognised university. Languages: Proficiency in English and Hindi for communication, documentation, field coordination, and reporting is required.
- Freshers may apply. Preference will be given to candidates having prior experience in field surveys, social research, disability studies, public health surveys, NSS, Census, NFHS, government surveys or NGO-based field projects. Prior experience in disability-related work. Excellent written and oral communication skills. Ability to coordinate with diverse stakeholders and manage administrative aspects of the project. Maintain comprehensive documentation for data intake, processing, analysis, and reporting. Ability to manage, clean, and analyse large datasets effectively. Experience in primary data collection and fieldwork. Understanding of social, political, and governance aspects.

Desirable Qualifications/Experience:

Technical Skills: Proficiency in the use of statistical and econometric tools including: R programming, Stata, CAPI tools. Experience using CAPI applications (SurveyCTO, ODK, KoboCollect, CSPro or equivalent) Smartphone/tablet-based data collection. Digital documentation. MS Office Suite. Additional Requirements: Willingness to travel extensively across the country in rural, urban and remote locations. Ability to interact with government officials, healthcare professionals and community members. Strong interpersonal and communication skills. Ability to work independently under strict timelines. Candidates should possess a valid Government-issued identity proof.

August 20, 2026

OFFICIATING DEPUTY REGISTRAR